

2020

Howell Fire District No. 4

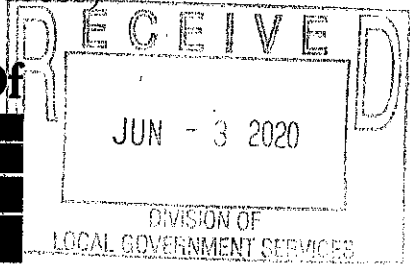
# Fire District Budget

howellfiredistrict4  
(Fire District Web Address)

Department Of



Community  
Affairs



Division of Local Government Services

**2020 FIRE DISTRICT BUDGET**

**Certification Section**

2020

**HOWELL TOWNSHIP FIRE DISTRICT NO. 4**  
**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Christine M. Zappala Date: 6/4/20

# 2020 PREPARER'S CERTIFICATION

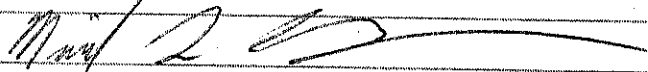
## HOWELL TOWNSHIP FIRE DISTRICT NO. 4

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	MICHAEL L. ACAMPORA		
Title:	CLERK		
Address:	88 RAMTOWN GREENVILLE ROAD, HOWELL, NJ 07731-2790		
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address:	clerk@howellfiredistrict4.com		

**2020 PREPARER'S CERTIFICATION  
OTHER ASSETS**

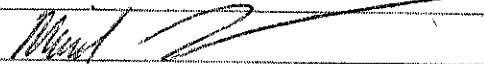
**HOWELL TOWNSHIP FIRE DISTRICT NO. 4**

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	MICHAEL L. ACAMPORA		
Title:	CLERK		
Address:	88 RAMTOWN GREENVILLE ROAD. HOWELL, NJ 07731-2790		
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address:	cerk@howellfiredistrict4.com		

# 2020 APPROVAL CERTIFICATION

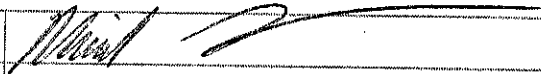
## HOWELL TOWNSHIP FIRE DISTRICT NO. 4

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 10th day of December, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	MICHAEL L. ACAMPORA		
Title:	CLERK		
Address:	88 RAMTOWN GREENVILLE ROAD, HOWELL, NJ 07731-2790		
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address:	clerk@howellfiredistrict4.com		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address: clerk@howellfiredistrict4.com

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

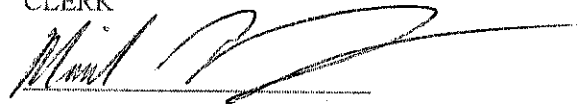
Name of Officer Certifying compliance

MICHAEL L. CAMPORA

Title of Officer Certifying compliance

CLERK

Signature



# 2020 FIRE DISTRICT BUDGET RESOLUTION

## HOWELL TOWNSHIP HOWELL TOWNSHIP FIRE DISTRICT NO. 4

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

WHEREAS, the Annual Budget for the Howell Township Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 10, 2019; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,698,500, which includes an amount to be raised by taxation of \$ 887,579, and Total Appropriations of \$ 1,698,500; and


WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 10, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 14, 2020.

  
(Clerk's Signature)

12/10/19  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
SCARLATO	✓			
BOMMER	✓			
STALLING	✓			
ACAMPORA	✓			
BAILEY	✓			




## 2020 ADOPTION CERTIFICATION

### HOWELL TOWNSHIP FIRE DISTRICT NO. 4

#### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 14<sup>th</sup> day of January, 2020.

Officer's Signature:			
Name:	MICHAEL L. ACAMPORA		
Title:	CLERK		
Address:	88 RAMTOWN GREENVILLE ROAD, HOWELL, NJ 07731-2790		
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address:	clerk@howellfiredistrict4.com		

## 2020 ADOPTED BUDGET RESOLUTION

### HOWELL TOWNSHIP FIRE DISTRICT NO. 4

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

WHEREAS, the Annual Budget for the Howell Township Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 14, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) ; and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,698,500, which includes amount to be raised by taxation of \$ 887,579, and Total Appropriations of \$1,698,500; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 14, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$ 1,698,500, which includes amount to be raised by taxation of \$ 887,579, and Total Appropriations of \$ 1,698,500; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
 \_\_\_\_\_  
 (Clerk's Signature)

1/14/20  
 \_\_\_\_\_  
 (Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
SCARLATO	X			
BOMMER	X			
STALLING	X			
ACAMPORA	X			
BAILEY	X			

**2020 FIRE DISTRICT BUDGET**

**Narrative and Information Section**

# 2020 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## HOWELL FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. When is the Fire District's annual election? (February and/or November) If November, was the resolution submitted to the Division? **FEBRUARY**
2. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget.  
**THE BOARD HAS APPROVED AN OPERATING SIMILAR TO 2019.**
3. Explain any variances over +/-10% for each line item. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. **N/A**
4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.  
**THE BOARD ANTICIPATES THE TAX RATE TO REMAIN THE SAME OR INCREASE SLIGHTLY.**
5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum. **NO.**
6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2020 proposed operating budget, explain the reason and purposes of the appropriation. **NO.**
7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years. **SEE CAPITAL SECTION OF THIS BUDGET. THERE IS NO OUTSTANDING DEBT OR CAPITAL LEASES.**
8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit. **NO.**
9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts. **NO.**

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$ 1,169,631,500
Proposed Tax Rate per \$100 of Assessed Valuation	\$0.074

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No	X	Yes	
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HOWELL TOWNSHIP FIRE DISTRICT NO. 4  
2020 BUDGET

PAGE N-1, QUESTION 3.

A. CAPITAL APPROPRIATIONS INCREASED 357.5%. THIS INCREASE IS DO  
TO THE PURCHASE OF A 715,000 APPARATUS AND RELATED EQUIPMENT.  
THE FINANCING IS IS BEING DONE THROUGH THE USE OF CAPITAL  
APPROPRIATIONS OFFSET WITH UNRESTRICTED FUND.

PAGE N-3 QUESTION # 12.

THE DISTRICT IS IN THE PROCESS OF DEVELOPING A WRITTEN AGREEMENT  
WITH THE RAMTOWN FIRE COMPANY NO. 4.

PAGE F-3, MATERIALS AND SUPPLIES.

FIRE HOSE  
FIRE NOZZLE'S  
TURN OUT GEAR  
WILDLAND FIREFIGHTING GEAR  
VEHICLE FUEL  
SMOKE EXHAUST FANS  
THERMAL IMAGING CAMERA'S  
PORTABLE ELECTRIC GENERATOR'S  
HAND TOOL'S  
SALVAGE COVER'S  
PORTABLE RADIO'S  
FIRE PAGER'S  
FIRE HOSE APPLIANCE'S

\$104,000

# FIRE DISTRICT CONTACT INFORMATION

## 2020

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	HOWELL FIRE DISTRICT NO. 4		
<b>Address:</b>	88 RAMTOWN-GREENVILLE ROAD		
<b>City, State, Zip:</b>	HOWELL	NJ	07731
<b>Phone: (ext.)</b>	732-458-0222	<b>Fax:</b>	732-458-6398
<b>Fire District E-mail:</b>			

<b>Preparer's Name:</b>	BARRY J. OSBORN, CPA		
<b>Preparer's Address:</b>	425 HIGGINS AVENUE		
<b>City, State, Zip:</b>	BRIELLE	NJ	08730
<b>Phone: (ext.)</b>	732-223-1333	<b>Fax:</b>	732-223-8310
<b>E-mail:</b>	barry@bjosborncpa.com		

<b>Chairman:</b>	GREGORY E. SCARLATTO		
<b>Phone: (ext.)</b>	732-458-0222	<b>Fax:</b>	732-458-6398
<b>E-mail:</b>			

<b>Secretary/Treasurer:</b>	MICHAEL L. ACAMPORA		
<b>Phone: (ext.)</b>	732-458-0222	<b>Fax:</b>	732-458-6398
<b>E-mail:</b>			

<b>Name of Auditor:</b>	ROBERT D. ELLIOTT, CPA		
<b>Name of Firm:</b>	MOHEL ELLIOTT BAUER & GASS		
<b>Address:</b>	8 EXECUTIVE DRIVE, SUITE 1		
<b>City, State, Zip:</b>	TOMS RIVER	NJ	08755
<b>Phone: (ext.)</b>	732-363-6500	<b>Fax:</b>	732-3630675
<b>E-mail:</b>			

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## HOWELL FIRE DISTRICT NO. 4

FISCAL YEAR: January 1, 2020 to December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: **5**
- 2) Provide the number of alternate voting members of the governing body: **0**
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? **NO**
  - b. A family member of a current or former commissioner, officer, or employee? **NO**
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **NO**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
HOWELL FIRE DISTRICT NO. 4**

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." **"ALL VEHICLES ARE MOTOR POOL"**
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? **YES**
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? **NO** *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*  
**RAMTOWN FIRE COMPANY HAS PROVIDED FIRE AND RESCUE SERVICE SINCE THE DISTRICT WAS FORMED.**
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? **YES** *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*
- a. 2003
  - b. 42
  - c. 23
  - d. Fixed
  - e. 60,000
  - f. No



# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## HOWELL FIRE DISTRICT NO. 4

**FISCAL YEAR:** January 1, 2020 to December 31, 2020

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2018.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

HOWELL TOWNSHIP  
MOMMOUTH

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Former Officer	Reportable Compensation from Fire District (W-2/1099)		Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
					Base Salary/Stipend	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)								
1 SCARLATO	CHAIRMAN	X	X		\$ 10,350		\$ 10,350							10,350
2 BOMMER	VICE-CHAIR,	X	X		9,900		9,900							9,900
3 STALLING	TREASURER	X	X		9,825		9,825							9,825
4 ACAMPORA	CLERK	X	X		11,325		11,325							11,325
5 BAILEY	PURCHASER	X	X		9,600		9,600		HOLMDEL	40	74,294			83,894
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
Total:					\$ 51,000	\$ -	\$ -	\$ 51,000				\$ 74,294	\$ -	\$ 125,294

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

HOWELL TOWNSHIP  
MOMMOUTH

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			\$ -			\$ -		#DIV/0!
Parent & Child			-			-		#DIV/0!
Employee & Spouse (or Partner)			-			-		#DIV/0!
Family			-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0			0				#DIV/0!
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage								#DIV/0!
Parent & Child								#DIV/0!
Employee & Spouse (or Partner)								#DIV/0!
Family								#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0			0				#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage								#DIV/0!
Parent & Child								#DIV/0!
Employee & Spouse (or Partner)								#DIV/0!
Family								#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0			0				#DIV/0!
<b>GRAND TOTAL</b>			\$ -			\$ -		#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?



**2020 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:  
County:

HOWELL TOWNSHIP  
MOMOUTH

**Levy Cap Calculation Summary**

2019 Adopted Budget - Amount to be Raised by Taxation	\$	865,829
Cap Bank Available from 2017 (See Levy Cap Certification)		
Cap Bank Available from 2018 (See Levy Cap Certification)		
Cap Bank Available from 2019 (See Levy Cap Certification)		
Cap Bank Used from 2017		
Cap Bank Used from 2018		
Cap Bank Used from 2019		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		1,163,639,900
New Ratables - Increase in Valuations (New Construction and Additions)		5,991,600
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.074
Projected Tax Rate based upon Proposed Levy		0.075885354

## 2020 Budget Summary

### HOWELL TOWNSHIP MOMOUTH

	<u>2020 Proposed Budget</u>	<u>2019 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 802,921	\$ 104,171	\$ 698,750	670.8%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	8,000	3,500	4,500	128.6%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	810,921	107,671	703,250	653.1%
Amount to be Raised by Taxation to Support Budget	887,579	865,829	21,750	2.5%
Total Anticipated Revenues	1,698,500	973,500	725,000	74.5%
<b>APPROPRIATIONS</b>				
Total Administration	169,000	167,000	2,000	1.2%
Total Cost of Operations & Maintenance	554,500	546,500	8,000	1.5%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	60,000	60,000	-	0.0%
Total Capital Appropriations	915,000	200,000	715,000	357.5%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
Total Appropriations	1,698,500	973,500	725,000	74.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2020 Revenue Schedule

### HOWELL TOWNSHIP MOMOUTH

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 287,921	\$ 104,171	\$ 183,750	176.4%
Restricted Fund Balance	715,000		715,000	#DIV/0!
Total Fund Balance Utilized	<u>1,002,921</u>	<u>104,171</u>	<u>898,750</u>	862.8%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
<b>BANK ACCOUNTS</b>				
Investment Account #2	8,000	3,500	4,500	128.6%
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	<u>8,000</u>	<u>3,500</u>	<u>4,500</u>	128.6%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	#DIV/0!
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees			-	#DIV/0!
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Total Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<u>\$ 1,010,921</u>	<u>\$ 107,671</u>	<u>\$ 903,250</u>	838.9%



## 2020 Appropriations Schedule

### HOWELL TOWNSHIP MOMOUTH

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ -		\$ -	#DIV/0!
Commissioners	\$ 60,000	\$ 60,000	-	0.0%
Fringe Benefits	-		-	#DIV/0!
Total Administration - Personnel	<u>60,000</u>	<u>60,000</u>	<u>-</u>	<u>0.0%</u>
<i>Administration - Other (List)</i>				
ADVERTISING	2,000	2,000	-	0.0%
ELECTION	2,000	2,000	-	0.0%
ALL OTHER ADMINISTRATION	105,000	103,000	2,000	1.9%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>109,000</u>	<u>107,000</u>	<u>2,000</u>	<u>1.9%</u>
Total Administration	<u>169,000</u>	<u>167,000</u>	<u>2,000</u>	<u>1.2%</u>
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages			-	#DIV/0!
Fringe Benefits			-	#DIV/0!
Total Operations & Maintenance - Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
INSURANCE	132,000	132,000	-	0.0%
REPAIRS AND MAINTENANCE	83,000	80,000	3,000	3.8%
ALL OTHER OPERATIONS AND MAINTENANCE APPROPRIATIONS	339,500	334,500	5,000	1.5%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	<u>554,500</u>	<u>546,500</u>	<u>8,000</u>	<u>1.5%</u>
Total Operations & Maintenance	<u>554,500</u>	<u>546,500</u>	<u>8,000</u>	<u>1.5%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages			-	#DIV/0!
Fringe Benefits			-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Appropriations Offset with Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	60,000	60,000	-	0.0%
Total Capital Appropriations	915,000	200,000	715,000	357.5%
Total Principal Payments on Debt Service			-	#DIV/0!
Total Interest Payments on Debt			-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 1,698,500</u>	<u>\$ 973,500</u>	<u>\$ 725,000</u>	<u>74.5%</u>

HOWELL FIRE DISTRICT NO. 4

2020

2019

OTHER ADMINISTRATIVE, PAGE F-3

ADMINISTRATIVE	15,000	15,000
PROFESSIONAL FEES	60,000	58,000
PAYROLL TAXES/PERS	30,000	30,000
TOTAL	<u>105,000</u>	<u>103,000</u>

COST OF OPERATIONS & MAINTENANCE, PAGE F-3

FIRE HYDRANT RENT	80,000	80,000
MATERIALS & SUPPLIES	104,000	104,000
REIMBURSEMENT FOR EXPENSES & LOSSES	22,000	20,000
LEASE	71,500	71,500
TRAINING & EDUCATION	26,000	26,000
UTILITIES	36,000	33,000
TOTAL	<u>339,500</u>	<u>334,500</u>

# 2020 Schedule of Salaries and Benefits

HOWELL TOWNSHIP  
MOMOUTH

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2020 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2020 Proposed Budget Fringe Benefits
Position #1			\$					\$
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Total Administration			\$	\$	\$	\$	\$	\$

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2020 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2020 Proposed Budget Fringe Benefits
Position #1			\$					\$
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Position #9								
Position #10								
Position #11								
Position #12								
Position #13								
Position #14								
Total Operation & Maintenance			\$	\$	\$	\$	\$	\$

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2020 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2020 Proposed Budget Fringe Benefits
Position #1			\$					\$
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Total Offset by Revenue			\$	\$	\$	\$	\$	\$
Total Administration, Operations & Offset by Revenue			\$	\$	\$	\$	\$	\$

# 2020 Proposed Capital Budget

HOWELL TOWNSHIP  
MOMOUTH

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Time of General Election February or November	Date of Approval	Affirmative Vote Percentage	2020 Proposed Budget		2019 Adopted Budget	
FIRE APPARATUS	APPARATUS	N/A	12/01/18	100%	\$ 200,000	\$ 200,000	\$ 200,000	
FIRE APPARATUS	APPARATUS	N/A	12/04/19	100%	715,000			
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Capital Improvements								915,000 200,000

## DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2020 Proposed Budget		2019 Adopted Budget	
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Down Payments								
Total Capital Improvements & Down Payments						915,000		200,000
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>								
<b>TOTAL CAPITAL APPROPRIATIONS</b>								
						\$ 915,000		\$ 200,000

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Principal

HOWELL TOWNSHIP  
MOMMOUTH

Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>											
General Obligation Bond #1				NONE	NONE						#VALUE!
General Obligation Bond #2											
General Obligation Bond #3											
General Obligation Bond #4											
<b>Total Principal - General Obligation Bonds</b>											#VALUE!
<b>Bond Anticipation Notes</b>											
BAN #1											
BAN #2											
BAN #3											
BAN #4											
<b>Total Principal - BANS</b>											
<b>Capital Leases</b>											
Capital Lease #1											
Capital Lease #2											
Capital Lease #3											
Capital Lease #4											
<b>Total Principal - Capital Leases</b>											
<b>Intergovernmental Loans</b>											
Intergovernmental #1											
Intergovernmental #2											
Intergovernmental #3											
Intergovernmental #4											
<b>Total Principal - Intergovernmental Loans</b>											
<b>Other Bonds or Notes Payable</b>											
Other Bonds or Notes #1											
Other Bonds or Notes #2											
Other Bonds or Notes #3											
Other Bonds or Notes #4											
<b>Total Principal - Other Bonds or Notes</b>											#VALUE!
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>											

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

HOWELL TOWNSHIP  
MONMOUTH

	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANS									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
<b>TOTAL INTEREST ALL OBLIGATIONS</b>									

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2020 Fund Balance Reconciliation

## HOWELL TOWNSHIP MOMOUTH

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ 614,064
Less: Utilized in 2019 Adopted Budget	104,171
Proposed balance available	<u>509,893</u>
Estimated results of operations for the year ending December 31, 2019	50,000
Anticipated balance December 31, 2019	<u>559,893</u>
Less: Fund Balance utilized in 2020 Proposed Budget	87,921
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2020 Proposed Budget	<u><u>\$ 471,972</u></u>

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ 1,678,438
Less: Utilized in 2019 Adopted Budget	-
Proposed balance available	<u>1,678,438</u>
Estimated results of operations for the year ending December 31, 2019	200,000
Anticipated balance December 31, 2019	<u>1,878,438</u>
Less: Restricted Fund Balance used in 2020 Proposed Budget for Capital Purposes	715,000
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2020 Proposed Budget	<u><u>\$ 1,163,438</u></u>

(1) This line item must agree to audited financial statements.

# 2020 Referendums

HOWELL TOWNSHIP  
MOMOUTH

Summary of Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
NONE		
<b>Total Referendum Line Items</b>	<b>\$ -</b>	<b>\$ -</b>

Tax Levy Requested minus Maximum Allowable Levy  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

\$ -

Summary of Release of Restricted Fund Balance Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
<b>Total Release of Restricted Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>



# 2020 Levy Cap Summary

## HOWELL TOWNSHIP MOMOUTH

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	865,829
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		865,829
Plus: 2% Cap Increase		17,317
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>883,146</b>

#### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		-
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	5,991,600
Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.074
		4,434

### ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2017		887,579
Amount Utilized from Levy Cap Bank from 2018		-
Amount Utilized from Levy Cap Bank from 2019		-
Maximum Tax Levy Before Referendum		887,579
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>887,579</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	887,579
Cap Bank Available from Prior Year (2017) for 2020 Budget		-
Cap Bank Available from Prior Year (2018) for 2020 Budget		-
Revised Cap Bank from Prior Year (2019) Available for 2020 Budget		-
Cap Bank Available from Prior Year (2019) for 2020 Budget		-
Revised Cap Bank from Prior Year (2019) Available for 2021 Budget		-
Cap Bank from Current Year (2020) Available for 2021 Budget		0
Cap Bank Available from 2020 for 2021 Budget	<b>\$</b>	<b>0</b>



## 2020 Levy Cap Exclusion Calculations

### HOWELL TOWNSHIP MOMOUTH

#### PENSION CONTRIBUTION CALCULATION

2020 Proposed Budget PERS Contribution Appropriated	\$	-
2020 Proposed Budget PFRS Contribution Appropriated		-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2020 Base Amount		-
2019 Adopted Budget PERS Contribution		-
2019 Adopted Budget PFRS Contribution		-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2019 Base Amount		-
<b>Pension Contribution Exclusion</b>	<b>\$</b>	<b>-</b>

#### LOSAP CALCULATION

2020 Proposed Budget LOSAP Appropriation	\$	60,000
2019 Adopted Budget LOSAP Appropriation		60,000
<b>LOSAP Exclusion (+/-)</b>	<b>\$</b>	<b>-</b>

#### DEBT SERVICE CALCULATION

2020 Proposed Budget Total Debt Service Appropriation	\$	-
2020 Proposed Budget Debt Service Appropriation Offset from Restricted Fund		-
2020 Proposed Budget Debt Service Appropriation Offset from Grant Revenue		-
2020 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund		-
2020 Base Amount		-
2019 Adopted Budget Total Debt Service Appropriation		-
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2019 Adopted Budget Capital Appropriation Offset from Grant Fund		-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		-
<b>Debt Service Exclusion</b>	<b>\$</b>	<b>-</b>

#### CAPITAL APPROPRIATION CALCULATION

2020 Proposed Budget Total Capital Appropriation	\$	1,115,000
2020 Proposed Budget Capital Appropriation Offset from Restricted Fund		715,000
2020 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2020 Proposed Budget Capital Appropriation Offset from Unrestricted Fund		200,000
2020 Base Amount		200,000
2019 Adopted Budget Total Capital Appropriation		200,000
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2019 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		200,000
<b>Capital Expenditure Exclusion</b>	<b>\$</b>	<b>-</b>

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2020		
2020 Proposed Budget Administration Health Insurance Appropriation	\$	-
2020 Proposed Budget Operations & Maintenance Health Insurance Appropriation		-
2020 Proposed Budget Group Health Insurance		-
2019 Adopted Budget Administration Health Insurance Appropriation		-
2019 Adopted Budget Operations & Maintenance Health Insurance Appropriation		-
2019 Adopted Budget Group Health Insurance		-
Net Increase (Decrease)		-
Net Increase Divided by 2019 Amount Budgeted = % Increase		0.00%
SFY 2020 State Health Average 0% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2019 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2019 Expended = 2020 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2020 Increase in Appropriation	\$	-

# CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/ PARTIAL ASSESSMENTS

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: Howell

County: Monmouth

Fire District Code: F04

Total Number of Fire Districts: 5

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

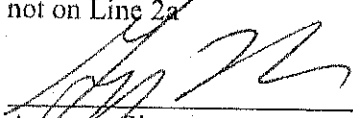
\$ 1,163,639,900 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) **minus** the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). **Do not include** Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 5,991,600 (2a)

— \$ 0 (2b)

= \$ 5,991,600 (2c)

  
\_\_\_\_\_  
Assessor Signature

10/09/19  
\_\_\_\_\_  
Date

### TAX COLLECTOR

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.00074 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 4,433.78 (4)

  
\_\_\_\_\_  
Tax Collector Signature

10/14/19  
\_\_\_\_\_  
Date

**AFFIDAVIT OF PUBLICATION**

**Publisher's Fee \$25.92    Affidavit \$35.00**

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**STATE OF WISCONSIN**

**Brown County**

Personally appeared *Kathleen Allen* at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

11/17/19 A.D 2019

*Shelly Hora*  
Notary Public, State of Wisconsin, County of Brown

8-25-23  
My commission expires

SHELLY HORA  
Notary Public  
State of Wisconsin

TOWNSHIP OF HOWELL  
NOTICE

PLEASE TAKE NOTICE that the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, at a special meeting scheduled for Wednesday, December 4, 2019, to be held between the hours of 6:00 p.m. and 9:00 p.m., or longer if necessary, at Ramtown-Howell Fire Company No. 2, 88 Ramtown-Greenville Road, Howell, New Jersey, shall determine whether it shall raise funds for fire apparatus/pumper inclusive of equipment in an amount not to exceed seven hundred fifteen thousand dollars (\$715,000.00) and reserve for future capital outlay in an amount not to exceed two hundred thousand dollars (\$200,000.00) and, at said meeting, the legal voters shall determine, by secret and private ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Formal action may be taken.  
By authorization of the Board of Fire Commissioners of Fire District No. 4, Township of Howell,  
MICHAEL L. ACAMPORA, CLERK  
Board of Fire Commissioners  
Fire District No. 4  
Township of Howell

(\$25.92)

0003902746-01

SPECIAL MEETING  
FIRE DISTRICT CAPITAL PROJECTS BALLOT  
FIRE DISTRICT NO. 4  
TOWNSHIP OF HOWELL, MONMOUTH COUNTY  
Wednesday, December 4, 2019

Polling Place:  
Rantown-Howell Fire Company No. 2  
88 Rantown-Greenville Road  
Howell, New Jersey

MICHAEL L. ACAMPORA  
CLERK

---

If you are in favor of the adoption of the proposition(s) printed below, make a cross (X) or plus (+) or check (✓) mark with black ink or black pencil in the space opposite the word "YES". If you are opposed thereto, make a cross (X) or plus (+) or check (✓) mark in like manner in the space opposite the word "NO".

---

Proposition 1

YES

Shall the Board of Fire Commissioners of Fire District No. 4 be authorized to expend an amount not to exceed \$715,000.00 for fire apparatus/pumper inclusive of equipment.

NO

Proposition 2

YES

Shall the Board of Fire Commissioners of Fire District No. 4 be authorized to reserve an amount not to exceed \$200,000.00 for reserve for future capital outlay.

NO

EXPLANATORY STATEMENT

THE PROJECTS IN PROPOSITION 1 AND PROPOSITION 2 ABOVE WHICH ARE VOTED UPON AFFIRMATIVELY BY A MAJORITY OF LEGAL VOTERS VOTING AT THE SPECIAL MEETING SHALL BE INCLUDED IN THE PROPOSED 2020 BUDGET.

**FIRE DISTRICT SPECIAL MEETING**

**(N.J.S.A. 40A:14-84)**

**RESULTS CERTIFICATION**

**Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with this form upon submission.**

Municipality:	Township of Howell	District #:	4
County:	Monmouth		
Annual Election Held:	(check one) <input checked="" type="checkbox"/> third Saturday in February <input type="checkbox"/> November General		


**CAPITAL EXPENDITURES SUBJECT TO VOTER APPROVAL**

	CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project: Fire Apparatus/Pumper Inclusive of Equipment	Capital #2 Description of Project: Reserve for Future Capital Outlay	Capital #3 Description of Project:
Amount	\$715,000.00	\$200,000.00	\$
Total Votes	#20	#20	#
Total "Yes" Votes	#18	#19	#
Total "No" Votes	#2	#1	#
% of Yes Votes*	90%	95%	%
Total Abstaining or Absent**	#0	#0	#

\* Percentage of "Yes" Votes = Total Number of "Yes" Votes ÷ Total Number of Votes Cast

\*\*Only applies to fire districts within November Fire Commissioner Elections

It is hereby certified that this special meeting was conducted in compliance with the provisions of N.J.S.A. 40A:14-84:

Signature:		Date:	December 9, 2019
Printed Name:	KATE SENDZIK HAINES		
Title:	Attorney at Law of New Jersey		
Telephone:	732-840-6464	Fax:	732-840-0009
E-mail:	sendziklaw@comcast.net		



Resolution No. 12042019-01

RESOLUTION AUTHORIZING CAPITAL PROJECTS PURSUANT TO N.J.S.A. 40A:14-84

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey (hereinafter referred to as the "Board"), finds it necessary, in order to fulfill its mandated charge of fire prevention and fire protection within the District, to undertake certain capital projects, namely, fire apparatus/pumper inclusive of equipment and reserve for future capital outlay; and

WHEREAS, prior to inclusion of any capital project(s) in the Board's annual budget, N.J.S.A. 40A:14-84 and the Department of Community Affairs, Division of Local Government Services, mandate that such project(s) must be approved by the legal voters within the District; and

WHEREAS, N.J.S.A. 40A:14-84 permits a Board to obtain authorization from the legal voters for said capital project(s) and the amount of money to be raised for same by posting and publishing notice of a special meeting called for the purpose thereof; and

WHEREAS, pursuant to said statute, the date, time, place and object of the special meeting were posted at five (5) public places within the District (See Schedule A attached) and published in the Asbury Park Press on November 17, 2019, both at least ten (10) days prior to said special meeting; and

WHEREAS, a special meeting was held on December 4, 2019, between the hours of 6:00 p.m. and 9:00 p.m.; wherein the above set forth capital project(s) and funding for same were discussed; and

WHEREAS, after discussion by the Board, the special meeting was open to the public for comment; and

WHEREAS, subsequent to same, it was announced that all legal voters within the District would vote on the capital project(s) and funding therefor; and

WHEREAS, - 18 - legal voters voted in the affirmative and - 2 - voted in the negative on the question of the abovementioned capital project entitled fire apparatus/pumper inclusive of equipment and the funding therefor (See Voting List Schedule B attached); and

WHEREAS, - 17 - legal voters voted in the affirmative and - 1 - voted in the negative on the question of the abovementioned capital project entitled reserve for future capital outlay and the funding therefor (See Voting List Schedule B attached).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it shall include in its 2020 annual budget for approval and adoption by the Department of Community Affairs, Division of Local Government Services, and the legal voters within the District at the annual election on February 15, 2020, the following capital projects in an amount not to exceed that which is set forth:

Fire Apparatus/Pumper Inclusive of Equipment	\$715,000.00
Reserve for Future Capital Outlay	\$200,000.00
TOTAL	\$915,000.00; and

BE IT FURTHER RESOLVED, that the acquisition and/or upgrades of said equipment, apparatus and facilities and sites be through the competitive public bidding and/or quotation process or through the Division of Purchase and Property in the Department of Treasury or other procedure established by law; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the District Auditor, Robert D. Elliott, C.P.A., of the firm Mohel, Elliott, Bauer & Gass, for use in the preparation of the 2019 annual and subsequent audits.

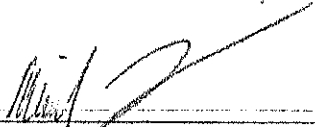
CERTIFICATION

I, MICHAEL L. ACAMPORA, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 4<sup>th</sup> day of December, 2019.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

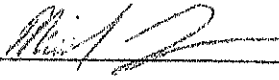
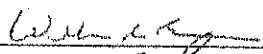
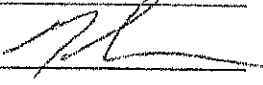
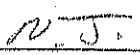

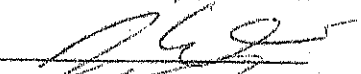

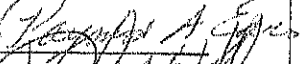

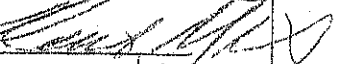
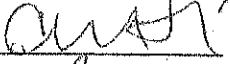



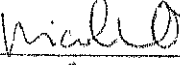
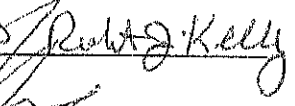

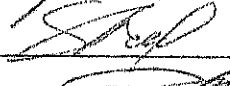

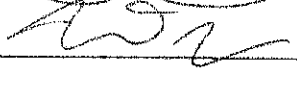
IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 4<sup>th</sup> day of December, 2019.

  
MICHAEL L. ACAMPORA, CLERK  
Board of Fire Commissioners  
Fire District No. 4  
Township of Howell

SCHEDULE A

1. Township of Howell Municipal Building, 4567 Route 9 North, Howell, New Jersey
2. Manasquan Bank, 167 Newtons Corner Road, Howell, New Jersey
3. Amboy Bank, 129 Newtons Corner Road, Howell, New Jersey
4. WaWa, 157 Newtons Corner Road, Howell, New Jersey
5. Ramtown Pharmacy, 145 Newtons Corner Road, Howell, New Jersey

SCHEDULE B - VOTING LIST  
Board of Fire Commissioners, Fire District No. 4  
December 4, 2019

<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
Michael L. Accampora	6 Assisburg Ave. Howell	
William R. Bonner	3 E. Shennock Rd Howell	
Gregory Scarlato	25 Independence Howell	
Richard Stallings	36 Jessica Dr. Howell N.J.	
James Bailey	7 Gladys Dr Howell N.J.	
Joseph Eadicicco	34 Alan Ter Howell N.J.	
Sal Scarlato	25 Independence way	
Raymond A. Equils	422 Maxim Rd Howell, NJ	
Robert H. Hutmar	13 Clark Dr, Howell NJ	
Kenneth Miller	11 Glacier Dr, Howell NJ	
Chelsea Murphy	2 Teaberry Lane Howell NJ	
Ricky V. Romano	52 Davids Ln Howell NJ	
Michael V. Ott	5 Emory street Howell NJ	
James Eadicicco	35 Conifer St Howell NJ	
Nicole Romano	52 Davids Ln Howell NJ	
Robert J. Kelly	41 Roberta Dr Howell NJ	
JAMES GAUL	41 Lorelei Dr. Howell	
Sham Gaul	41 Lorelei Dr. Howell	
Pete Keslmo	350 Easy St. Howell	
Michael Bardsley	24 Bryce Canyon Rd Howell	

TOWNSHIP OF HOWELL  
NOTICE

PLEASE TAKE NOTICE that the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, at a special meeting scheduled for Wednesday, December 4, 2019, to be held between the hours of 6:00 p.m. and 9:00 p.m., or longer if necessary, at Ramtown-Howell Fire Company No. 2, 88 Ramtown-Greenville Road, Howell, New Jersey, shall determine whether it shall raise funds for fire apparatus/pumper inclusive of equipment in an amount not to exceed seven hundred fifteen thousand dollars (\$715,000.00) and reserve for future capital outlay in an amount not to exceed two hundred thousand dollars (\$200,000.00) and, at said meeting, the legal voters shall determine, by secret and private ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Formal action may be taken.

By authorization of the Board of Fire Commissioners of Fire District No. 4, Township of Howell.

MICHAEL L. ACAMPORA, CLERK  
Board of Fire Commissioners  
Fire District No. 4  
Township of Howell

## AFFIDAVIT OF POSTING AND PUBLISHING NOTICE OF SPECIAL MEETING

I, the undersigned, hereby certify that a Special Meeting has been called by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, scheduled for December 4, 2019, between the hours of 6:00 p.m. and 9:00 p.m. at Ramtown-Howell Fire Company No. 2, 88 Ramtown-Greenville Road, Howell, New Jersey.

I further certify that the District's annual election for the Board of Fire Commissioners is held on the (check one):

third Saturday in February

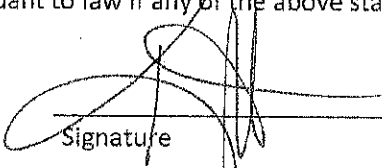
November general election

I further certify that on November 14, 2019, notices were posted in the 5 following locations pursuant to N.J.S.A. 40A:14-84 (the following are potential examples of five public places in the district):

Township of Howell Municipal Building, 4567 Route 9 North, Howell, New Jersey  
Manasquan Bank, 167 Newtons Corner Road, Howell, New Jersey  
Amboy Bank, 129 Newtons Corner Road, Howell, New Jersey  
WaWa, 157 Newtons Corner Road, Howell, New Jersey  
Ramtown Pharmacy, 145 Newtons Corner Road, Howell, New Jersey

I further certify that notice of the special meeting was published pursuant to N.J.S.A. 40A:14-84 on the following date(s): November 17, 2019. \*

I understand that I am subject to punishment pursuant to law if any of the above statements are willfully false.

  
\_\_\_\_\_  
Signature

KATE SENDZIK HAINES

Printed Name

Attorney at Law of New Jersey

Title

Dated: December 9, 2019

Please provide a copy of the notice that was posted, as well as proof of publication for the newspaper notice(s) required for special meetings held by fire districts with annual elections coinciding with the November general election. A separate certification is required to report the results of the special meeting.

\_\_\_\_\_  
\* Notice publication is mandatory for special meetings held by a fire district whose annual election coincides with the November general election.